**Mock Traceability Report**

Name of the product:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Unit Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pack Type:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pack size:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Batch No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Manufacturing :\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stage in the Process** | **Name of the record** | **Date** | **Traceability Identification Number in record** | **Remark** |
| Finished product after  filtration | Final product register |  | Batch no |  |
| Primary Packing material  used | Material Issue register |  | Lot No |  |
| Carton used for packing | Material Issue register |  | Lot No |  |
| Blending | Blend log |  | Batch No |  |
| Raw materials/ Ingredients used |  |  |  |  |
| a) | Production log |  | Lot No |  |
| b) | Production log |  | Lot No |  |
| c) | Production log |  | Lot No |  |
| d) | Production log |  | Lot No |  |
| QC Evaluation |  |  |  |  |
| a)Ingredient1 | Lab report |  | Lab Report No- |  |
| b) Ingredient2 | Lab report |  | Lab Report No- |  |
| c) Ingredient3 | Lab report |  | Lab Report No- |  |
| d) Ingredient4 | Lab report |  | Lab Report No- |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Stage in the Process** | **Name of the record** | **Date** | **Traceability Identification Number in record** | **Remark** |
| In process testing | Lab report |  | Batch no |  |
| Final product testing | Lab report |  | Batch no |  |
| **Equipment Cleaning/sanitation** |  |  |  |  |
| a) Equipment 1 | Cleaning Record |  | Record No |  |
| b) Equipment 2 | Cleaning Record |  | Record No |  |
| c) Equipment 3 | Cleaning Record |  | Record No |  |
| d) Equipment 4 | Cleaning Record |  | Record No |  |
| **Raw material Receipt** |  |  |  |  |
| 1. RM1 | GRN |  | GRN No |  |
| b)RM2 | GRN |  | GRN No |  |
| c)RM3 | GRN |  | GRN No |  |
| **Packing Materials** |  |  |  |  |
| a) | GRN |  | GRN No |  |
| b) | GRN |  | GRN No |  |
| c) | GRN |  | GRN No |  |

Report:

Traceability of the final product \_\_\_\_\_\_\_\_\_\_\_\_ Batch No\_\_\_\_ dated \_\_\_\_\_\_\_\_\_ is traceable through out the production process and traceability is established upto the supplier level .

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Dated Signature.**